



Job Description  
**Director of 55 Forward Ministries**  
First United Methodist Church  
Dothan, Alabama

**Full-Time/ Salary:** \$47,500

**Reports to:** Executive Pastor

### **Position Overview**

The Director of 55 Forward will lead, inspire, and care for the senior adult ministry of First United Methodist Church Dothan. This ministry exists to enrich the spiritual, relational, and emotional lives of its members through fellowship, discipleship, service, and care. The Director will coordinate monthly gatherings, plan outings, and foster an environment where older adults can grow in faith, friendship, and wellness.

### **Key Responsibilities**

#### **1. Ministry Leadership & Planning**

- Develop and implement engaging programs and activities for adults 55 and older that nurture spiritual growth and community.
- Organize monthly gatherings, such as fellowship lunches, game days, movie events, and seasonal celebrations.
- Plan and coordinate outings, ranging from local day trips to overnight domestic or international excursions.

#### **2. Care & Wellness**

- Build caring relationships with participants, being attentive to their spiritual, emotional, and physical well-being.
- Provide support, encouragement, and prayer for individuals as needed.
- Encourage healthy lifestyles and overall wellness among members.

#### **3. Discipleship & Spiritual Formation**

- In coordination with the Director of Adult Discipleship, create opportunities for Bible study, small groups, and devotionals tailored to the needs and interests of senior adults.
- Encourage active participation in worship, Sunday School, service, and the broader life of the church.

#### **4. Administration & Collaboration**

- Work collaboratively with the Executive Pastor and church staff to align ministry activities with the church's mission and calendar.
- Manage program budgets responsibly and transparently.

- Maintain clear communication with participants through newsletters, calls, and personal connections.

### **Qualifications**

- A committed follower of Jesus Christ with a passion for senior adult ministry.
- Strong organizational and leadership skills.
- Excellent interpersonal and communication abilities.
- Ability to plan and execute events of varying size and complexity.
- Experience in ministry, hospitality, or program coordination preferred.

### **Position Details**

- This is a full-time position with a schedule shaped by the rhythms of ministry.
- Sunday mornings are an important part of this role, including regular presence in worship and Sunday School.
- Participation in the weekly staff meeting on Tuesdays (9:00–11:00 a.m.) is expected.
- Hours will flex from week to week based on ministry needs, including trips, special events, visits, and occasional evenings or weekends.
- The role includes helping lead local outings, overnight trips, and occasional domestic or international travel, with schedules adjusting accordingly.

### **Staff Expectations & Working Environment**

The Director of 55 Forward, along with all employees of First United Methodist Church, is expected to:

- Behave in a manner that brings honor to Christ and the church.
- Be supportive of United Methodist theology.
- Participate as a team player with the rest of the church staff.

### **To Apply**

Please contact:

**Rev. Matt Langford**

Executive Pastor

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